

	Item	Update	Actions and recommendations	Who
	Date of meeting: 5th September 2016			
	Attendees and apologies			
	Present:	Magnus Macdonald, Rosemary Brown, Dave Thomas, Peter Dunford, Andy Cadwallader (Wiltshire Council), Mike Roberts (Bradford on Avon TC), Margaret Field, Ruth Fulton (Limpley Stoke PC), Matthew Midlane (Monkton Farleigh PC), Alan Wheals, Westwood PC)		
	Apologies:	Trevor Carbin, Ian Thorn, Spencer Drinkwater (Wiltshire Council), Pam Hyde (Bradford on Avon TC), Andrew Pearce (Holt PC)		
2.	Notes of last meeting			

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		The minutes of the previous meeting held were circulated.		
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3.	Financial Position				
		See Finance sheet. Note: All projects will need to be funded 50% by parish and town councils for 2016/17.	Only £2,065.85 remaining in the budget for 2016/17		
4.	Top 5 Priority Schemes				
Page 4	a)	Woolley Area 20mph speed limit Winsley / Turleigh 20mph speed limit	All works complete. After speed readings to be done once temporary diversions around B on A removed. Complete		
	b)	Monkton Farleigh 20mph speed limit	Monkton Farleigh – Awaiting TRO advert	Advert expected within 4 weeks	
	c)	Limpley Stoke 20mph speed limit	PC have chosen Option 2 from those available at an estimated cost of £6000. TRO orders now drafted, awaiting formal advert.	Expected 6-8 weeks for legal order	
	d)	Bradford on Avon 20mph speed limit	Assessment report completed and circulated. Substantive Bid made. Verbal update to be provided at meeting.	Bid successful. Meeting with Pam Hyde to discuss next steps. Implementation April/May 2017	Dave Thomas
	e)	South Wraxall	Traffic calming scheme near pub. Cost estimate of £ 3,671. PC funding 50%. Surfacing done August. Road markings required to finish	Expected completion mid September	
	f)	Wingfield	Traffic calming measures. Cost estimate of £4,767. PC to fund £2000. Surfacing done August. Road markings required to finish	Expected completion mid September	

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g)	Winsley Road, Bradford on Avon	Crossing assessment report complete. Visibility to potential crossing location at top of Wine Street checked. Required visibility is 80m. Available visibility westbound is 65 m, eastbound 58m. Crossing cannot therefore be provided. Ballpark cost estimate for a signal controlled crossing is £100K.	Design of potential safety feature	Dave Thomas
h)	Highfield Steps.	Orders placed for handrails and lighting column. Awaiting install dates. Cost estimate £3300. TC funding £1650.	Proceed to implementation	
p)	St Laurence Road, Bradford on Avon	Damage to roundabout by Town bus and refuse lorries Ballpark estimate for repair using over-runable plastic mesh £6000. To be discussed.	Other options include new carriageway (£5,000) or concrete solution (£3,500)	Town Council to consider
5.	Other Priority schemes			
a)	Newtown bollards, Bradford on Avon	Bollards have been replaced. Proposals for improvements to Newtown/Mason Lane junction to deter HGV movements have been prepared. (advisory HGV signs in junction bellmouth). TC advise scheme on hold.	On hold	
b)	Market Street, Bradford on Avon.	Bradford on Avon TC request installation of 3no bollards. Cost estimate approx. £1,680. TC advise scheme on hold.	On hold	
c)	Conigre Hill, Bradford on Avon.	Handrails. Substantive Bid made. Verbal update to be provided at meeting.	Bid successful. Delivery to be discussed with Town Council	Dave Thomas
d)	4280 Sladesbrook Close / Berryfield Road Bradford on Avon.	Inappropriate parking. See item on waiting restrictions		

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e)	4528 Winsley Hill. Cars parking close to driveway	Cars parking close to driveway. Location now identified as access to Timothy Rise farm / Oakmead. To be discussed at meeting.	Parking by boaters, fishermen, tourists. Refer matter to Winsley PC	Peter Dunford/ Magnus Macdonald
f)	Winsley Road Grove Leaze to Wine Street (Not recorded on issues system)	Request from resident for footway on south side. From Wine Street to No 89 Winsley Road – Cost estimate is £7560. However the provision of a 1.2m wide footway would reduce the running carriageway width to 5.6 to 5.7metres. The minimum carriageway width required at this location is 6m. From No 89 Winsley Road to Grove Leaze – Cost estimate is £7598 (assuming existing kerbs remain).	Pathway available between Rickfield and Belcombe Road as an alternative	Town Council to consider
g)	Wingfield B3109 Frome Road (Not recorded on issues system)	Request from PC for a footway Possible substantive bid for 2017/18. No further action at this time.		
6.	New Requests / Issues			
a)	Winsley Bypass roundabout (Not recorded on issues system)	Safety concerns	See below	
b)	4696 Winsley Bypass speeding concerns	Update required from Magnus / Peter Dunford	Site Visit agreed	Dave Thomas/ Magnus

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c)	Limpley Stoke Church Lane (Not recorded on issues system)	Measures to reduce vehicle speeds requested. PC to raise at meeting.	Site visit agreed to look at possible traffic calming measures	Dave Thomas/ Margaret Field
7.	Other items			
a)	Waiting Restrictions -	Revised Countywide waiting restriction policy is now in place. Bradford on Avon identified for review in 2016/17. Action with Town Council to ensure all locations are identified and information forwarded to Network Management team. West Wilts waiting restriction review (Holt, Staverton, Winsley etc) – All on ground works complete.	Town Council to look at details for implementation	Mike Roberts
b)	Kennet Gardens, Bradford on Avon	See above		
c)	Freight Management	Bradford on Avon just missed out on prioritisation for freight management review by Wiltshire Council this year	Put forward for action in 2017/18	Spencer Drinkwater
d)	Speed Indicator Devices	Wingfield PC has bought its own SID, streetworks accreditation and public liability insurance to deploy it	Equipment available for hire by other parishes	All
e)	Bradford on Avon Traffic matters	Discussions with Councillor Whitehead ongoing regarding traffic management and pedestrian safety issues.	Formal views of Town Council to be notified by end September	Mike Roberts

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f)	Turleigh Hill	Metrocount requested at new site on Belcombe Road		Martin Newman/ Vicky Oates
8.	Any Other Business	<ul style="list-style-type: none"> i) Limpley Stoke – “Twizzle” bridleway (part of Walking Wheel route) requires key-clamp handrail ii) Limpley Stoke – handrail on Crowe Hill may be removed by PC due to poor state. iii) Barton Orchard, Bradford on Avon – cars getting stuck in private no through road. Requires a new sign “private vehicular access only” 	<p>No local highways budget available, suggested funding from Cotswolds AONB</p> <p>Self-help solution</p>	
9.	Date of Next Meeting: 27th February 2017 (note 31st October 2016 cancelled)			

Bradford on Avon Community Area Transport Group

Highways Officer – David Thomas

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of £

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3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

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6. Safeguarding implications

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Bradford CATG

FINANCIAL SUMMARY

BUDGET 2016-17

£10,062.00 CATG ALLOCATION 2016-17

£4,984.85 2015-16 Underspend

Contributions

- 250 Bradford TC for ped counts on Winsley Road (invoice sent)
- 1800 Winsley Parish council for 20mph (20%) (invoice sent)
- 1326 Winsley PC for Hartley Farm junction (50%) (invoice sent)
- 1375 Monkton Farleigh PC for 20mph speed limit (25%)
- 1192 Wingfield PC for traffic management measures (25%)
- 1835 South Wraxall PC for traffic measures (50%)
- 1650 BonA TC for Highfield steps (50%)
- 3000 Limpley Stoke PC for 20mph speed limit (50%)

total available

£27,474.85

2015-16 commitments

- Winsley / Turleigh 20mph limit coloured surfacing 0 Works no longer required
- Wingfield traffic management measures 4767 Estimate
- South Wraxall traffic measures coloured surfacing 3189 Estimate

2016-17 schemes

- Winsley Hartley Farm junction footways 2653 Actual
- Monkton Farleigh 20mph speed limit option 1 5500 Estimate
- Bradford on Avon Highfield steps handrail and street light 3300 Estimate
- Limpley Stoke 20mph speed limit 6000 Estimate

Total 2016-17 **£25,409.00**

Remaining Budget 2016-17 **£2,065.85**

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